

# EXTEMPORANEOUS SPEECH (525)

—Secondary—

**REGIONAL – 2017**

FINAL

*TOTAL POINTS*

\_\_\_\_\_ (160)

**Failure to adhere to any of the following rules will result in disqualification:**

- 1. Contestant must hand in this test booklet and all printouts. Failure to do so will result in disqualification.**
- 2. No equipment, supplies, or materials other than those specified for this event are allowed in the testing area. No previous BPA tests and/or sample tests or facsimile (handwritten, photocopied, or keyed) are allowed in the testing area.**
- 3. Electronic devices will be monitored according to ACT standards.**

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*Workplace Skills Assessment Program* competition.

**TOPICS:**

What are the characteristics of a “True” professional?

List five things not to say to an employee and give your reasons.

What would you look for in a potential employee?

Explain the importance of leading by example.

What are some benefits to using Google in the workplace?

What are some steps to take in order to give good instructions?

Explain what “Netiquette” would be in the workplace.