

PARLIAMENTARY PROCEDURE TEAM (550)

—Secondary—

REGIONAL – 2016

TOTAL POINTS _____ *(Refer to Judge's Scoring Rubric/Rating Sheets)*

Failure to adhere to any of the following rules will result in disqualification:

- 1. Contestant must hand in this test booklet and all printouts. Failure to do so will result in disqualification.**
- 2. No equipment, supplies, or materials other than those specified for this event are allowed in the testing area. No previous BPA tests and/or sample tests or facsimile (handwritten, photocopied, or keyed) are allowed in the testing area.**
- 3. Electronic devices will be monitored according to ACT standards.**

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PARLIAMENTARY PROCEDURE DEMONSTRATION

The team will be allowed a preparation period of 15 minutes before giving a parliamentary demonstration to the judges. The team will be limited to a maximum of 15 minutes for parliamentary demonstration to the judges.

A blank 3" x 5" index card will be provided to each team member, which may be used during the presentation. In addition, the secretary will receive a blank sheet of paper to record the proceedings of the meeting in English, long hand for submission to the judges immediately after the presentation. The secretary will be permitted to take the contest agenda into the presentation room; this is to be submitted with the minutes to the judges.

The parliamentary authority, *Robert's Rules of Order Newly Revised* (11th Edition), or any other reference materials, may be used in the preparation room but not during the parliamentary demonstration.

The items listed below are the order of new business for each subject listed. Items under "Abilities to be Demonstrated" may be rearranged within subject areas.

Subject	Abilities to be Demonstrated
1. <i>Create a BPA chapter Facebook page</i>	A. Main Motion B. Lay on the Table C. Division of the Assembly D. Limit Debate (on pending question)
2. <i>Plan a flower sale for Valentine's Day</i>	A. Main Motion B. Amend (by striking out) C. Amend the amendment, secondary amendment D. Previous Question
3. <i>Host a BPA informational session for the public during BPA Week in February</i>	A. Main Motion B. Fix the Time to Which to Adjourn C. Recess (as a privileged motion) D. Postpone to a Certain Time