



FUNDAMENTAL ACCOUNTING (100)

—Secondary—

REGIONAL – 2016

CONCEPT KNOWLEDGE:

True/False (20 @ 2 points each) _____ (40 points)

Multiple Choice (25 @ 2 points each) _____ (50 points)

APPLICATION KNOWLEDGE:

Job 1: Accounting Identification (60 @ 1 point each) _____ (60 points)

Job 2: Analyzing Transactions (30 @ 2 points each) _____ (60 points)

Job 3: Accounting Calculations (4 @ 7 points each) _____ (28 points)

Job 4: Financial Statements (13 @ 2 points each) _____ (26 points)

TOTAL POINTS _____ ***(264 points)***

**Judges/Graders: Please double check and verify all
scores and answer keys!**

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Workplace Skills Assessment Program competition.



General Instructions

You have been hired as a Financial Assistant and will be keeping the accounting records for Professional Business Associates, located at 5454 Cleveland Avenue, Columbus, Ohio 43231. Professional Business Associates provides accounting and other financial services for clients. You will complete jobs for Professional Business Associates' own accounting records, as well as for clients.

You will have 90 minutes to complete your work. The test is divided into two parts: concept knowledge and application of knowledge.

Your name and/or school name should NOT appear on any work you submit for grading. Write your contestant number in the provided space. Staple all pages in order before you turn in your test.

Assumptions to make when taking this assessment:

- Round all calculations to two decimals.
- Use 360 days for interest calculations.



2 points for each answer

TRUE/FALSE

- | | |
|-----|---|
| 1. | T |
| 2. | T |
| 3. | F |
| 4. | T |
| 5. | T |
| 6. | F |
| 7. | T |
| 8. | T |
| 9. | T |
| 10. | T |
| 11. | F |
| 12. | T |
| 13. | F |
| 14. | T |
| 15. | F |
| 16. | F |
| 17. | F |
| 18. | F |
| 19. | F |
| 20. | T |

MULTIPLE CHOICE

- | | |
|-----|---|
| 1. | C |
| 2. | D |
| 3. | A |
| 4. | A |
| 5. | B |
| 6. | C |
| 7. | B |
| 8. | B |
| 9. | B |
| 10. | C |
| 11. | A |
| 12. | D |
| 13. | B |
| 14. | C |
| 15. | B |
| 16. | B |
| 17. | B |
| 18. | C |
| 19. | D |
| 20. | B |
| 21. | B |
| 22. | A |
| 23. | B |
| 24. | C |
| 25. | A |



ACCOUNT IDENTIFICATION—*Each worth 1 point, total points 60*

Account Name	Classification	Normal Balance	Permanent/ Temporary	Financial Statements
Accounts Payable	L	CR	P	BS
Cash	A	DR	P	BS
Fees Income	R	CR	T	IS
Accounts Receivable	A	DR	P	BS
B. John, Capital	OE	CR	P	BS
Advertising Expense	E	DR	T	IS
Income Summary	OE	N	T	N
B. John, Drawing	OE	DR	T	Accept N or BS
Supplies	A	DR	P	BS
Notes Payable	L	CR	P	BS
Prepaid Advertising	A	DR	P	BS
Land	A	DR	P	BS
Salaries Expense	E	DR	T	IS
Office Equipment	A	DR	P	BS
Prepaid Insurance	A	DR	P	BS



ANALYZING TRANSACTIONS—*Each worth 2 points, total 60 points*

	DEBIT	CREDIT
1.	A	G
2.	L	A
3.	E	A, F
4.	D	A
5.	A	D
6.	C	I
7.	D	F
8.	J	A
9.	A	I
10.	M	A
11.	H	A
12.	B	A
13.	K	A
14.	D, K	A
15.	F	A

ACCOUNTING CALCULATIONS—*Each question is worth 4 points, total 28 points*

1. **\$41,700**
2. a. **Net Income**
b. **\$1,675**
3. **\$16,300**
4. a. **\$2,420**
b. **DR—Supplies Expense**
c. **CR—Supplies**



FINANCIAL STATEMENTS—Each answer worth 2 points, total 26 points

**Professional Business Associates
Income Statement
Month Ended, January 31, 2016**

Revenue:		
Fees Income	13,810	
Total Revenue		\$13,810
Expenses:		
Advertising Expense	2,000	
Miscellaneous Expense	1,250	
Salaries Expense	4,000	
Telephone Expense	375	
Utilities Expense	560	
Total Expenses		\$8,185
Net INCOME		\$5,625

**Professional Business Associates
Statement of Owner's Equity
Month Ended, January 31, 2016**

P. Buck's, Capital, January 1, 2016		30,000
Net INCOME for January	\$5,625	
Less Withdrawals for January	3,500	
INCREASE In Capital		2,125
P. Buck's, Capital, January 31, 2016		\$32,125

**Professional Business Associates
Balance Sheet
January 31, 2016**

ASSETS		LIABILITIES	
Cash	23,960	Accounts Payable	940
Accounts Receivable	3,450	Total Liabilities	940
Office Furniture	5,080		
Office Equipment	575	OWNER'S EQUITY	
		P. Buck, Capital	32,125
Total Assets	\$33,065	Total Liabilities and Owner's Equity	\$33,065