



PAYROLL ACCOUNTING (125)

—Secondary—

REGIONAL – 2015

Multiple Choice & Short Answer:

Multiple Choice (10 @ 2 points each) _____ (20 points)

Short Answer (23 @ 2 points each) _____ (46 points)

Production:

Job 1: Time Cards (1 point each) _____ (40 points)

Job 2: Journalize Payroll Transactions (1 point each) _____ (29 points)

TOTAL POINTS _____ (***135 points***)

**Judge/Graders: Please double check and verify all
scores and answer keys!**

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Workplace Skills Assessment Program competition.



General Instructions

You have been hired as a Financial Assistant and will be keeping the accounting records for Professional Business Associates located at 5454 Cleveland Avenue, Columbus, Ohio 43231. Professional Business Associates provides accounting and other financial services for clients. You will complete jobs for Professional Business Associates' own accounting records, as well as for clients.

You will have 90 minutes to complete your work. The test is divided into two parts. The multiple choice and short answer questions should be completed first, and then the accounting problems may be completed in any order.

Your name and/or school name should NOT appear on any work you submit for grading. Write your contestant number in the provided space. Staple all pages in order before you turn in your test.

Assumptions to make when taking this assessment:

- Round all calculations to two decimals
- Assume employees earn overtime for any hours worked over 40 in a week unless otherwise instructed
- All time calculations are rounded to the nearest quarter hour
- Use 6.0% for Social Security Tax on the first \$100,000 in wages
- Use 1.45% for Medicare Tax for all wages
- Use 5.4% for State Unemployment Tax and 0.8% (\$7,000 ceiling) for Federal Unemployment Tax
- Assume that no employee has accumulated earnings in excess of the social security tax, SUTA, or FUTA base unless otherwise indicated.



Multiple Choice: (two points each answer – 20 points)

1. B
2. C
3. B
4. C
5. A
6. B
7. A
8. C
9. C
10. C

Short Answer: (two points each answer – 46 points)

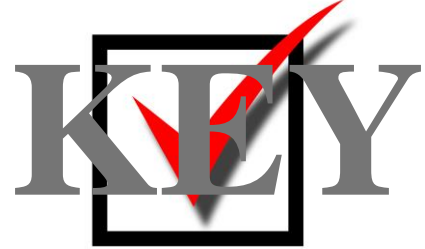
1. Regular salary for biweekly period \$1,755.77
 Overtime Rate \$32.93
 Overtime Pay \$98.79
 Gross Pay \$1,854.56

2. Gross Pay \$256.50
 Social Security Tax \$15.39
 Medicare Tax \$3.72
 Net Pay \$237.39

3.

Monday	Tuesday	Wednesday	Thursday	Friday	Total Regular Pay	Total Incentive Pay	Gross Pay
176	152	119	127	133	\$410.00	\$84.24	\$494.24

4. Regular earnings \$166.75
 Commission earnings \$10.91
 Total earnings \$177.66



5.

Employer Tax	Amount of tax
Social Security Tax Payable	\$3,739.55
Medicare Tax Payable	\$903.72
Unemployment Tax Payable-Federal	\$498.61
Unemployment Tax Payable-State	\$3,365.59

6. \$4,633.13

Production Jobs

JOB 1: Time Cards (one point each answer - 40 points)

Employee No. 1
 Name: Jason Smith
 Pay Period Ended: December 20, 20xx

Morning		Afternoon		Overtime		Hours	
IN	OUT	IN	OUT	IN	OUT	REG	OT
7:58	11:59	1:02	5:04			8	
8:02	11:56	12:59	4:58	5:00	6:32	8	1.5
8:01	12:04	1:05	5:02			8	
8:03	11:57	1:01	5:02	5:03	6:01	8	1
7:56	11:55	1:02	5:01			8	
7:59	12:01	1:01	5:02			8	
8:03	11:57	1:07	5:05			8	
8:00	12:00	1:00	5:00	6:33	8:05	8	1.5
8:02	12:01	1:01	5:03			8	
7:57	11:56	1:00	5:01			8	

	Hours	Rate	Amt of Pay
Regular	80	9.35	748.00
Overtime	4	14.03	56.12
Total Hours	84	Total Earnings	804.12

Employee No. 2
 Name: Kelsi James
 Pay Period Ended: December 20, 20xx

Morning		Afternoon		Overtime		Hours	
IN	OUT	IN	OUT	IN	OUT	REG	OT
7:59	1:01	2:03	5:01	5:30	7:02	8	1.5
8:02	12:01	1:02	5:02			8	
7:56	11:57	12:59	5:03			8	
8:00	12:00	1:00	5:00	5:30	7:03	8	1.5
8:01	12:02	1:03	5:05			8	
7:57	11:58	1:01	5:05			8	
8:02	12:01	1:04	4:59			8	
7:58	11:59	1:02	5:00			8	
8:04	12:04	1:01	5:02			8	
8:01	12:02	2:04	6:00	6:01	7:33	8	1.5

	Hours	Rate	Amt of Pay
Regular	80	9.75	780.00
Overtime	4.5	14.63	65.84
Total Hours	84.5	Total Earnings	845.84

