



Today's students. Tomorrow's business professionals.

Administrative Support Research Individual (S) (260)

CONTESTANT NUMBER _____

RATING SHEET – COMPLETE ONE PER CONTESTANT

PRESENTATION SCORE

Judge 1 (100 points) _____

Judge 2 (100 points) _____

Judge 3 (100 points) _____

Total Judges' Points _____

Divided by # of Judges _____

AVERAGE PRESENTATION SCORE _____ (100 maximum)

SPECIFICATION SCORE _____ (30 maximum)

TECHNICAL SCORE

Judge 1 (100 points) _____

Judge 2 (100 points) _____

Judge 3 (100 points) _____

Total Judges' Points _____

Divided by # of Judges _____

AVERAGE TECHNICAL SCORE _____ (100 maximum)

TOTAL SCORE _____ (230 maximum)

RANK



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Presentation Scoring Rubric

Evaluation of Oral Presentation	Below Average	Average	Good	Excellent	Points Awarded
Opening and summary	1-5	6-10	11-15	16-20	
Content of presentation	1-5	6-10	11-15	16-20	
Effectiveness of presentation: Voice projection, transitions, flow, stage presence, etc.	1-5	6-10	11-15	16-20	
Quality of problem solution	1-5	6-10	11-15	16-20	
Answers to judges' questions	1-5	6-10	11-15	16-20	
TOTAL PRESENTATION POINTS (100 points maximum)					

Specification Points Rubric

SPECIFICATION POINTS: All points or none per item are awarded by the proctor per contestant, not per judge.	Points Awarded	
Presentation lasted no longer than five (5) minutes	10	
Documentation submitted at time of presentation: Keyed and signed Individual Entry Form (2 copies) and Research Paper, including Work Cited (2 copies) <i>Must have copies for preliminaries and finals</i>	10	
Word-processed research paper and Works Cited page followed the <i>Style & Reference Manual</i>	10	
TOTAL SPECIFICATION POINTS (30 points maximum)		



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JUDGE'S COMMENTS

Judge Number _____

Contestant Number _____

COMMENTS: (to be viewed by contestant)

(Judges: please provide positive feedback and areas of improvement in a constructive manner regarding your analysis of his/her competition.)

AREAS FOR IMPROVEMENT:

REASON FOR DISQUALIFICATION: (if applicable)