



Today's students. Tomorrow's business professionals.

Parliamentary Procedure Team (S) (550)

TEAM NUMBER _____

RATING SHEET – COMPLETE ONE PER TEAM

PRESENTATION SCORE

Judge 1 (180 points) _____

Judge 2 (180 points) _____

Judge 3 (180 points) _____

Total Judges' Points _____

TOTAL PRESENTATION SCORE _____ (540 maximum)

SPECIFICATION SCORE _____ (40 maximum)

OBJECTIVE PARLIAMENTARY PROCEDURE CONCEPTS TEST

(Average score of all team members (50 maximum points)) _____ (50 maximum)

TOTAL SCORE _____ (630 maximum)

RANK



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Team Number _____

Presentation Scoring Rubric

Judge 1 Only

Evaluation Criteria	Non Participation in Subject	Below Average	Average	Good	Excellent	Points Awarded
Chairperson's presiding ability						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Secretary's participating ability						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Clarity of business transactions						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Total Points Awarded by Judge 1 Only (180 points maximum)						

Judge 2 Only

Evaluation Criteria	Non Participation in Subject	Below Average	Average	Good	Excellent	Points Awarded
Quality of presentation and discussion						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Followed voting procedures						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Judges' questions						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Total Points Awarded by Judge 2 Only (180 points maximum)						



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Team Number _____

Judge 3 Only

Evaluation Criteria	Non Participation in Subject	Below Average	Average	Good	Excellent	Points Awarded
General participation by members						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Power of expression, communication skills, poise, and stage presence.						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Actions recorded correctly in minutes						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Total Points Awarded by Judge 3 Only (180 points maximum)						

Total Parliamentary Presentation Points = 540 points maximum

Specification Points Rubric

Specification Points: All points or none are awarded by the proctor per team, not per judge.		Points Awarded
Included Opening and Closing ceremonies	10	
Followed designated order of business	10	
Secretary's handwritten notes of meeting properly prepared	10	
All registered team members in attendance for entire event	10	
TOTAL SPECIFICATION POINTS (40 points maximum)		



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JUDGE'S COMMENTS

Judge Number _____

Team Number _____

COMMENTS: (to be viewed by contestant)

(Judges: please provide positive feedback and areas of improvement in a constructive manner regarding your analysis of his/her competition.)

REASON FOR DISQUALIFICATION: (if applicable)